

# PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **February 7, 2017** commencing at **1:30 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

## Agenda for Meeting Dated February 7, 2017

- I. Call to Order – 1.30 P.M.
- II. Minutes of Board Meeting Dated January 5, 2017
  - A. Review, Discussion and Approval
- III. Executive Director’s Report
- IV. Chair’s Report
- V. Approval of Financial Matters
  - A. Recent Financial Activity & Report
  - B. Approval of Legal Counsel Invoices
- VI. Reports:
  - A. Compliance Matters (Executive Director)
    - 1. Arbitration Matters and Status
    - 2. Park Compliance Issues Arising, Resolved or Pending
  - B. Glasgow Court Demolition Benefits
- VII. Unfinished Business
  - A. Arbitration fees
  - B. Letter to Pine Ridge
  - C. Update on Audit Engagement Letter
  - D. Update on Phases 1 & 2 of St. Jones Landing Relocation Plan
  - E. Application for purchasing Directors, Officers, and Organization Liability Insurance
  - F. Status of Compliance Investigator for Sussex County
  - G. Response to Representative Baumbach’s Letter
- VIII. New Business:
  - 1. HOA registrations to date
  - 2. Delinquent park payment notification letters
  - 3. Applications for Relocation Assistance
- IX. Public Comments, if any
- X. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases and litigation for the purpose of receiving legal advice relating to such matters.
- XI. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority’s meeting.