

**DELAWARE MANUFACTURED HOUSING RELOCATION AUTHORITY**

Dover Public Library  
Dover, Delaware

Minutes of January 11, 2006

**IN ATTENDANCE:**

Authority: Stevan D. Class (Chairman – Colonial East)  
William Reed (DMHOA)  
Raymond Paylor (Division of Human Relations)  
Caron Thompson (Hudson Management)  
Ed Speraw (DMHOA)  
Ken Fuchs  
Sue Laushey

Attendees: David Sullivan (Division of Revenue)  
Dane Listug-Lunde (McBride Shopa)  
Ruth Briggs King (FSMHA)

Legal Counsel: Michael Parkowski, Esquire

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**I. CALL TO ORDER:**

Chairman Class called the meeting to order at 1:10 p.m.

**II. REVIEW AND APPROVAL OF MINUTES OF LAST MEETING:**

Chairman Class presented the minutes of the November 16, 2005 meeting for comments and corrections. Mr. Speraw made a motion to accept the minutes as proposed. Ms. Thompson seconded the motion. After unanimous approval was given from the members present by voice vote, the motion was carried.

**III. OLD BUSINESS:**

A. ACTUARY COMMITTEE REPORT

There was no report of the Actuary Committee.

**IV. NEW BUSINESS:**

A. ADMINISTRATIVE REPORT

Ms. Bird presented an updated payout listing to the Board. She also presented a listing of mobile home communities in the state, asking the Board for additions, deletions, or corrections.

B. APPLICATIONS FOR BENEFITS

Mr. Parkowski presented the following pending application:

Mark Robinson – Mr. Speraw made a motion to approve Mr. Robinson's application for relocation benefits in the amount of \$7985.00. Mr. Reed seconded the motion. After unanimous approval was given from the members present, the motion was carried.

Lucille Doherty – Ms. Thompson made a motion to approve Ms. Doherty's application for abandonment benefits in the amount of \$2,500.00. Mr. Reed seconded the motion. After unanimous approval was given from the members present, the motion was carried.

Guy Fowler – Mr. Speraw made a motion to approve Mr. Fowler's application for relocation benefits in the amount of \$8,000.00. Mr. Fuchs seconded the motion. After unanimous approval was given from the members present, the motion was carried.

C. FINANCIAL REPORT

Dane Listug-Lunde distributed a Financial Summary which was reviewed by the Authority. Mr. Speraw made a motion to approve the financial summary as submitted. Ms. Laushey seconded the motion. After unanimous approval was given from the members present, the motion was carried.

Mr. Listug-Lunde made a draw request of \$15,000 from the Trust Account to the Operating Account for the purpose of paying bills. Ms. Thompson made a motion to approve the draw request. Mr. Reed seconded the motion. After unanimous approval was given from the members present, the motion was carried.

David Sullivan distributed an updated collections form. His office has added to the form a line for back payments. Mr. Sullivan asked that any corrections or additions be sent to him before the next meeting.

V. **ADJOURNMENT:**

As there was no further business before the Board, a motion was made for adjournment by Mr. Fuchs and seconded by Ms. Thompson. After unanimous approval was given from the members present, the motion was carried. The next meeting of the RTA will be February 8, 2006 at 1pm in room 113 of the Tatnall Building.

Respectfully submitted by:  
Leslie M. Bird, Administrative Assistant  
DMHRA