

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **March 6, 2018** commencing at **1:30 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

Agenda for Meeting Dated March 6, 2018

- I. Call to Order – 1.30 P.M.
- II. Minutes of Board Meeting Dated January 23, 2018
 - A. Review, Discussion and Approval
- III. Executive Director’s Report
- IV. Chair’s Report
- V. Approval of Financial Matters
 - A. Recent Financial Activity & Report (Information Only)
 - B. Approval of BDO Invoice for Preparation of Financial Reports July-October 2017
 - C. Approval of Legal Counsel Invoices
 - D. Approval of Arbitrator Invoices
- VI. Reports:
 - A. Compliance Matters (Executive Director)
 - 1. Park Compliance Issues Arising, Resolved or Pending
 - 2. Delinquent Parks Update
 - 3. Compliance Officer Report
 - B. Arbitration
 - 1. Arbitration Matter and Status 2017
 - 4. Arbitration Costs 2017
- VII. Unfinished Business
 - A. Updates on Relocation Plans
 - B. Final Approval of Draft of Policies and Procedures
 - C. Purchase of Posters for Office for 2018 Labor Law Notice

- D. Emails from Nicole Faries/David Weidman Regarding Reimbursement for Copy Expenses for Dover Park

VIII. New Business:

- A. Applications for Relocation Assistance
- B. Reappointment for William Dunn
- C. Drafts of Rent Dispute Resolutions from Representative or Arbitrator to DEMHRA
- D. Emails Regarding Dollar Limit Drawn on Operating Account
- E. Update of Right of First Offer (Sale of Parks)

IX. Public Comments, if any

X. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

X1. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.