

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **November 7, 2019** commencing at **1:30 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

Agenda for Meeting November 7, 2019

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meetings Dated September 17, 2019
 - A. Review, Discussion and Approval
- III. Executive Director's Report
- IV. Chair's Report
- V. Approval of Financial Matters
 - A. Recent Financial Activity & Report (Information Only)
 - B. Legal Counsel Invoice for September 2019 – Credit Applied, Nothing Owed
 - C. Approval of Docket 07-2108, Moore & Rutt Writ of Prohibition Invoice (Wild Meadows)
 - D. Approval of L&W Insurance Invoice for Liability Insurance Premium
 - E. Approval of Delaware State Bar Assoc. Invoice for September Ad in Journal
 - F. Approval of BDO Invoice for May and June Financial Summaries
- VI. Reports:
 - A. Compliance Matters (Executive Director)
 1. Delinquent Parks Report
 2. Compliance Investigator Report
 - B. Arbitration Matters and Status
 1. Open Dockets for Arbitration Matters and Status 2017, 2018, 2019
 2. Open Dockets for Arbitration Costs 2017, 2018 & 2019
- VII. Unfinished Business
 - A. Update on White Oak MHP Relocation Plan
 - B. Update on Right of First Offer (Sales, Closings, Change in Use of Land)
 - C. Update on Minquadale and Timber Acres (Letter to Brian Ellis, Esq. from Mr. Sutton Instructing them to Continue to Pay Assessment Fees)
 - D. Update of Board Appointments for Mr. Strine and Mr. Daly

- E. Update on Pursuing the Collection of Prior Owner's Assessment Fees Owed for Pom Run and Layton's Riviera
- F. Letter from William Kinnick (DMHOA) Requesting Glasgow MHP Return Payments to the RTA for failure to complete land use change in accordance with Title 25, Chapter 70.
- G. Review Homeowner's Checklist for Relocation Benefits

VIII. New Business:

A. Action Items

IX. Public Comments, if any

X. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XI. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.