

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **December 19, 2019** commencing at **1:30 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

Agenda for Meeting December 19, 2019

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meetings Dated November 7, 2019
 - A. Review, Discussion and Approval
- III. Executive Director’s Report
- IV. Chair’s Report
- V. Approval of Financial Matters
 - A. Recent Financial Activity & Report (Information Only)
 - B. Legal Counsel Invoices
 - C. Approval of Moore & Rutt Invoice for Docket 07-2108, Wild Meadows
- VI. Reports:
 - A. Compliance Matters (Executive Director)
 - 1. Delinquent Parks Report
 - 2. Compliance Investigator Report
 - B. Arbitration Matters and Status
 - 1. Open Dockets for Arbitration Matters and Status 2017, 2018, 2019
 - 2. Open Dockets for Arbitration Costs 2017, 2018 & 2019
- VII. Unfinished Business
 - A. Update on White Oak MHP Relocation Plan
 - B. Update on Right of First Offer (Sales, Closings, Change in Use of Land)
 - C. Update on Minquadale and Timber Acres – Both parks are paying into the Trust Fund. Senator McBride and Representative Cook did not respond to Mr. Sutton’s letter; therefore, Mr. Sutton is requesting this issue be closed.
 - D. Draft of Homeowner’s Checklist for Relocation Benefits

VIII. New Business:

- A. Re-appointment of Mr. Dunn
- B. Appointment of Ms. Melissa Rhoads and Agreement for Legal Services to be signed by Mr. Crane
- C. November CPI-U
- D. Letter to Community Owners Regarding HB 46
- E. Action Items

IX. Public Comments, if any

X. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XI. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.