

CHECKLIST FOR HOMEOWNERS FOR RELOCATION

The following is a checklist that will be helpful when you contact a mover when your manufactured or mobile home will be relocated or demolished. You should discuss with the mover what will and will not be included in the mover's scope of work.

- Preparing the home to move, installing wheels/axles, breaking down (Double Wide)
- Demolition or removal permit, and hauling permit if needed by the County
- Placement permits and fees for the new replacement
- Cleaning/clearing the old home site
- Hauling of the home to the new site
- Footers installed per building code and inspection of same
- Blocking and leveling of the home, marrying the two halves (Double Wide)
- Contacting the new utility companies to turn on service at the new location, and any fees for the same
- Utilities connected (water, sewer, electric, gas bottles/oil tanks, based on the home by plumber, electrician, HVAC contractors).
- HVAC move, pump down AC, and reinstall at new location
- Skirting install (new skirting or re-use old?) Typically, the old won't be the correct lengths, so new is usually the way to do this
- Steps (re-use old vs. new)? They must comply with current code, so new are typically the way to go here as well

CHECKLIST FOR HOMEOWNERS FOR RELOCATION/DEMOLITION

- Oil to gas conversion, if required by the new community
- Sheds/Decks included in relocation costs? Decks usually cannot be moved due to code
- Will Mover provide Certificate of Occupancy prior to homeowner moving in?