

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **April 23, 2020** commencing at **1:30 P.M.** via teleconference. The call-in number is **978-990-5000**. After calling in, you will be prompted to enter the access code, which is **850053**. Please call **302-674-7768** if you have problems dialing in.

Agenda for Meeting April 23, 2020

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meetings Dated March 5, 2020 and March 26, 2020
 - A. Review, Discussion and Approval
- III. Executive Director’s Report
- IV. Chair’s Report
- V. Approval of Financial Matters
 - A. Recent Financial Activity & Report (Information Only)
 - B. Approval of Legal Counsel Invoices
 - C. Approval of Arbitration Invoices
 - D. Approval of Keller Williams Deposit and First Month’s Rent
- VI. Unfinished Business
 - A. Lakeside and Riverwind Communities Update
 - B. FAQ’s for Website
 - C. DEMHRA Office Relocation Update and Approval of Lease Summary
- VII. New Business:
 - A. L&W Professional Liability Insurance Renewal Application Review
 - B. CPI-U Update
 - C. Rent Increases During the Pandemic
 - D. On-Line Remittance Forms
 - E. Action Items

VIII. Public Comments, if any

IX. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XI. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority’s meeting.