

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **July 16, 2020** commencing at **1:30 P.M.** at 1979 S. State Street, Dover, Delaware. **A mask must be worn as it is not possible to maintain social distancing.**

Agenda for Meeting July 16, 2020

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meetings Dated June 4, 2020
 - A. Review, Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Approval of Financial Matters
 - A. Recent Financial Activity & Report (Information Only)
 - B. Approval of Legal Counsel Invoice
 - C. Approval of Arbitration Invoice
 - D. WSFS Credit Card
 - E. Staples
 - F. Martel
 - G. Kent Signs (2)
 - H. Book & Associates FY 2019 Audit
 - I. L&W Insurance
- VI. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Delinquent Parks Report
 - 2. Compliance Investigator Report
 - B. Arbitration
 - 1. Open Dockets for Arbitration Matters and Status
 - 2. Open Dockets for Arbitration Costs

VII. Unfinished Business

- A. Lakeside Community – Email Received Indicating Payment Has Been Sent
- B. Fieldwood Tax Parcel Information Update
- C. White Oak MHP Update
- D. Magnolia Crossing (Past Ownership Timeline)
- E. Update on Right of First Offer (Sales, Closings, Change in Use of Land)
- F. BDO Engagement Letter Update
- G. Falcidian Engagement Letter Update
- H. Village of Cool Branch Update (Referred to Legal for Non-Compliance to Register with DEMHRA)

VIII. New Business

- A. Raymond Book Audit and Understanding of Services Agreement
- B. Richard Hrycyshyn Appointment to the Board
- C. Consider Proposal for Additional Staffing
- D. Action Items

IX. Public Comments, if any

X. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel Matters, and litigation for the purpose of receiving legal advice relating to such matters.

XI. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.