

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **September 2, 2021**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE. **The meeting will also be available via Zoom.**

Meeting ID: 2077911211

Passcode: 790453

For those participants physically attending the meeting, and not fully vaccinated, a mask must be worn.

Agenda for Meeting September 2, 2021

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting dated July 22, 2021
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (Information Purposes Only)
 - B. DOJ Legal Fund Transfer (Information Purposes Only).
 - C. Approval of Legal Counsel Invoices
 - D. Approval of Arbitration Invoices
 - E. Approval of Book & Associates Invoice
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - B. Arbitration
 - 1. Open Dockets – Arbitration Status & Costs
 - 2. Docket 3-2021 – Canterbury Crossing HOA vs. Canterbury MHC, LLC

VIII. Unfinished Business

- A. Right of First Offer (Sales, Change in Use, Closings):
 - Update on Sale of Lynch's MHP
 - Update on Sale of Silver Oaks Trailer Park
 - Update on Sale of Towers MHP
 - Update on Sale of Up Country MHP
 - Update on Sale of Vanessa MHP
 - Update on Sale of Sussex Manor
 - Update on Pine Point Park Change in Use
- B. Update on Bree Street - Refund to Ms. Pritchett
- C. Update on Mason-Dixon - Compliance Investigator Inspection in November
- D. Update on Book & Associates Audit

IX. New Business

- A. Timberlane Change in Use of Land
- B. Appraisals for Non-relocatable Homes
- C. Letter sent to DEMHRA's List of Certified Appraisers and Movers Requesting Credentials
- D. Action Items

X. Public Comments If Any

XI. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XII. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.