

Delaware Manufactured Home Relocation Authority  
Financial Summary – Cash Basis  
APRIL 2022

Revenues

The Delaware Manufactured Home Relocation Authority (The Authority), has a Trust Fund administered by the Delaware Division of Revenue. As shown on page 3, assessments collected during April 2022 totaled \$189,662.51; arbitration fees collected were zero and interest posted to the Trust Fund totaled zero.

For the fiscal year, assessments collected totaled \$1,032,248.37; arbitration fees collected were zero; and interest received totaled were zero (page 4).

Since inception on April 1, 2004, the Authority has collected assessments totaling \$16,662,096.82; total interest received is \$1,148,356.77; arbitration fees collected of \$10,666.07; and total special collections are \$8,050.00 (page 5).

Expenditures

During the month of April 2022 the Authority paid \$99,522.85 in relocation assistance; \$8,605.14 in personnel costs; \$2,007.41 in occupancy costs; and \$17,177.54 in general and administrative costs (page 3).

For the fiscal year, the Authority paid \$358,434.32 in relocation assistance; \$94,351.70 in personnel costs; \$20,101.83 in occupancy costs; and \$273,327.51 in general and administrative costs (page 4). The Authority has paid \$5,929.14 in capital expenditures and \$1,750 in security deposits (\$1,500 to Keller Williams Realty and \$250 to City of Dover for electric usage which will be returned after 4 years).

Since inception on April 1, 2004, the Authority has paid \$2,802,115.44 in relocation costs; \$787,999.81 in personnel costs; \$141,809.82 in occupancy costs; and \$1,862,976.84 in general and administrative costs (page 5).

2022 Compliance Investigation Costs are \$617.63 (page 6).

2022 Arbitrator expenses are \$47,044.20 (page 7).

Net Position – Cash Basis – as of February 28, 2022:

Trust Fund - \$12,195,969.51  
Operating Fund - \$34,789.21  
Petty Cash - \$329.89

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Cash Basis

Delaware Manufactured Home Relocation Authority

Balance Sheet

As of April 30, 2022

	Apr 30, 22
ASSETS	
Current Assets	
Checking/Savings	
Operating Account	34,789.21
Petty Cash	329.89
Trust Fund	12,195,969.51
Total Checking/Savings	12,231,088.61
Other Current Assets	
Leasehold Improvements	5,929.14
Security Deposit	1,750.00
Total Other Current Assets	7,679.14
Total Current Assets	12,238,767.75
TOTAL ASSETS	12,238,767.75
LIABILITIES & EQUITY	
Equity	
Retained Earnings	11,952,734.74
Net Income	286,033.01
Total Equity	12,238,767.75
TOTAL LIABILITIES & EQUITY	12,238,767.75

Delaware Manufactured Home Relocation Authority  
**Profit & Loss - Monthly Report**  
 April 2022

	Trust	Operating	Petty Cash	TOTAL
Income				
Assessments	189,662.51	0.00	0.00	189,662.51
Interest Income	0.00	0.00	0.00	0.00
Total Income	189,662.51	0.00	0.00	189,662.51
Gross Profit	189,662.51	0.00	0.00	189,662.51
Expense				
General & Administrative				
Arbitration Costs	0.00	8,340.00	0.00	8,340.00
Bookkeeping/Payroll Processing	0.00	1,165.00	0.00	1,165.00
DOJ Legal Fund	2,433.00	0.00	0.00	2,433.00
Legal Fees	0.00	4,030.35	0.00	4,030.35
Office Expense	0.00	771.89	0.00	771.89
Postage	0.00	0.00	18.96	18.96
Supplies	0.00	145.33	0.00	145.33
Travel-Compliance	0.00	273.01	0.00	273.01
Total General & Administrative	2,433.00	14,725.58	18.96	17,177.54
Occupancy				
Rent	0.00	1,591.35	0.00	1,591.35
Utilities	0.00	416.06	0.00	416.06
Total Occupancy	0.00	2,007.41	0.00	2,007.41
Personnel				
Payroll Taxes	0.00	620.48	0.00	620.48
Wages-Administrative	0.00	7,872.16	0.00	7,872.16
Wages-Compliance	0.00	112.50	0.00	112.50
Total Personnel	0.00	8,605.14	0.00	8,605.14
Relocation Assistance				
Delinquent taxes owed	12,000.00	0.00	0.00	12,000.00
Housing Stipend	1,822.85	0.00	0.00	1,822.85
Payments for abandoned homes	1,500.00	0.00	0.00	1,500.00
Payments for non-relocatable ho	84,200.00	0.00	0.00	84,200.00
Total Relocation Assistance	99,522.85	0.00	0.00	99,522.85
Total Expense	101,955.85	25,338.13	18.96	127,312.94
Net Income	87,706.66	-25,338.13	-18.96	62,349.57

**Delaware Manufactured Home Relocation Authority**  
**Profit & Loss - Fiscal Year Report**  
 July 2021 through April 2022

	Trust	Operating	Petty Cash	TOTAL
Income				
Assessments	1,032,248.37	0.00	0.00	1,032,248.37
Interest Income	0.00	0.00	0.00	0.00
Total Income	1,032,248.37	0.00	0.00	1,032,248.37
Cost of Goods Sold:				
DRAWS	240,000.00	-240,000.00	0.00	0.00
Total COGS	240,000.00	-240,000.00	0.00	0.00
Gross Profit	792,248.37	240,000.00	0.00	1,032,248.37
Expense				
General & Administrative				
Accounting/Auditing fees	0.00	9,600.00	0.00	9,600.00
Arbitration Costs	0.00	109,123.31	0.00	109,123.31
Bookkeeping/Payroll Processing	0.00	11,797.54	0.00	11,797.54
Computer, Printer, Copier	0.00	5,699.96	0.00	5,699.96
Copying	0.00	0.00	21.00	21.00
DOJ Legal Fund	96,058.99	0.00	0.00	96,058.99
Legal Fees	0.00	28,653.78	0.00	28,653.78
Office Expense	0.00	6,939.12	0.00	6,939.12
Postage	0.00	230.15	154.32	384.47
Supplies	0.00	2,472.15	180.63	2,652.78
Travel-Administrative	0.00	60.16	0.00	60.16
Travel-Compliance	0.00	2,336.40	0.00	2,336.40
Total General & Administrative	96,058.99	176,912.57	355.95	273,327.51
Occupancy				
Rent	0.00	15,631.35	0.00	15,631.35
Utilities	0.00	4,470.48	0.00	4,470.48
Total Occupancy	0.00	20,101.83	0.00	20,101.83
Personnel				
Payroll Taxes	0.00	6,724.98	0.00	6,724.98
Wages-Administrative	0.00	85,051.77	0.00	85,051.77
Wages-Compliance	0.00	2,574.95	0.00	2,574.95
Total Personnel	0.00	94,351.70	0.00	94,351.70
Relocation Assistance				
Delinquent taxes owed	12,000.00	0.00	0.00	12,000.00
Housing Stipend	1,822.85	0.00	0.00	1,822.85
Payments for abandoned homes	10,095.00	0.00	0.00	10,095.00
Payments for non-relocatable ho	334,316.47	0.00	0.00	334,316.47
Reimbursements for moving costs	200.00	0.00	0.00	200.00
Total Relocation Assistance	358,434.32	0.00	0.00	358,434.32
Total Expense	454,493.31	291,366.10	355.95	746,215.36
Net Income	337,755.06	-51,366.10	-355.95	286,033.01



**Delaware Manufactured Home Relocation Authority**  
**Profit & Loss - Since Inception**  
April 2004 through April 2022

	Trust	Operating	Petty Cash	TOTAL
Income				
Arbitration	0.00	10,666.07	0.00	10,666.07
Assessments	16,662,096.82	4,500.00	0.00	16,666,596.82
Interest Income	1,148,356.77	0.00	0.00	1,148,356.77
Special Collection	0.00	8,050.00	0.00	8,050.00
Total Income	17,810,453.59	23,216.07	0.00	17,833,669.66
Cost of Goods Sold				
DRAWS	2,560,700.00	-2,551,086.54	-9,613.46	0.00
Total COGS	2,560,700.00	-2,551,086.54	-9,613.46	0.00
Gross Profit	15,249,753.59	2,574,302.61	9,613.46	17,833,669.66
Expense				
General & Administrative				
Accounting/Auditing fees	0.00	372,725.24	0.00	372,725.24
Advertising	0.00	2,635.35	0.00	2,635.35
Arbitration Costs	3,000.00	369,107.43	5.00	372,112.43
Auditing	0.00	9,000.00	0.00	9,000.00
Bank Service Charges	0.00	304.00	0.00	304.00
Bookkeeping/Payroll Processing	0.00	210,228.95	0.00	210,228.95
Collection Fees	0.00	705.00	0.00	705.00
Computer, Printer, Copier	0.00	19,993.03	0.00	19,993.03
Consulting Fees	4,200.00	11,145.00	0.00	15,345.00
Copying	0.00	75.53	45.00	120.53
DOJ Legal Fund	245,647.87	0.00	0.00	245,647.87
Legal Fees	0.00	472,660.75	0.00	472,660.75
Office Expense	0.00	53,163.36	498.69	53,662.05
Postage	0.00	7,809.82	6,142.99	13,952.81
Supplies	0.00	19,230.20	1,706.82	20,937.12
Travel-Administrative	0.00	26,158.45	0.00	26,158.45
Travel-Compliance	0.00	26,774.51	13.75	26,788.26
Total General & Administrative	252,847.87	1,601,716.62	8,412.35	1,862,976.84
Occupancy				
Rent	0.00	96,965.93	0.00	96,965.93
Utilities	0.00	44,843.89	0.00	44,843.89
Total Occupancy	0.00	141,809.82	0.00	141,809.82
Personnel				
Payroll Taxes	0.00	58,068.10	0.00	58,068.10
Wages-Administrative	0.00	709,853.01	0.00	709,853.01
Wages-Compliance	0.00	20,078.70	0.00	20,078.70
Total Personnel	0.00	787,999.81	0.00	787,999.81
Relocation Assistance				
Delinquent taxes owed	12,000.00	0.00	0.00	12,000.00
Housing Stipend	1,822.85	0.00	0.00	1,822.85
Payments for abandoned homes	358,188.30	673.02	0.00	358,861.32
Payments for non-relocatable ho	657,980.84	17,084.80	0.00	675,065.64
Reimbursements for moving costs	1,753,433.72	931.91	0.00	1,754,365.63
Total Relocation Assistance	2,783,425.71	18,689.73	0.00	2,802,115.44
Total Expense	3,036,273.58	2,550,215.98	8,412.35	5,594,901.91
Net Income	12,213,480.01	24,086.63	1,201.11	12,238,767.75