

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **May 19, 2022**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE.

The meeting will also be available via Zoom.

Meeting ID: 2077911211

Passcode: 790453

Agenda for Meeting May 19, 2022

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting March 17 and April 14, 2022
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Legal Counsel Invoices
 - C. Approval of Other Invoices
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - B. Arbitration
 - 1. Update on Status and Arbitrator Costs for Open Dockets

VIII. Unfinished Business

- A. Change in Use Update
 - 1. Pine Point Park
 - 2. Timberlane
 - 3. Ford's MHP
- B. Community Owner Registration Update
- C. Mason Dixon Annex
- D. CPI-U Update
- E. Approval of Relocation Benefits

IX. New Business

- A. R.F. Book Audit
- B. L & W Liability Insurance
- C. Policy and Procedures Changes
 - 1. Interim Housing Stipend from \$70 to \$100 per day
 - 2. Proof of Mailing Notification of Rent Increase
 - 3. Criteria For Appraisals of Non-Relocatable Homes
- D. Winterset Farms Right of First Offer
- E. Country Acres Right of First Offer

X. Public Comments

XI. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XII. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.