

CHECKLIST FOR HOMEOWNERS FOR RELOCATION

The following is a checklist that will be helpful when you contact a mover when your manufactured or mobile home will be relocated or demolished. You should discuss with the mover what will and will not be included in the mover's scope of work.

- ___ Preparing the home to move, installing wheels/axles, breaking down (Double Wide)
- ___ Demolition or removal permit, and hauling permit if needed by the County
- ___ Placement permits and fees for the new replacement
- ___ Cleaning/clearing the old home site
- ___ Hauling of the home to the new site
- ___ Footers installed per building code and inspection of same
- ___ Blocking and leveling of the home, marrying the two halves (Double Wide)
- ___ Contacting the new utility companies to turn on service at the new location, and any fees for the same
- ___ Utilities connected (water, sewer, electric, gas bottles/oil tanks, based on the home by plumber, electrician, HVAC contractors).
- ___ HVAC move, pump down AC, and reinstall at new location
- ___ Skirting install (new skirting or re-use old?) Typically, the old won't be the correct lengths, so new is usually the way to do this
- ___ Steps (re-use old vs. new)? They must comply with current code, so new are typically the way to go here as well

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- ___ Oil to gas conversion, if required by the new community
- ___ Will Mover provide Certificate of Occupancy prior to homeowner moving in?