

DELAWARE MANUFACTURED HOME RELOCATION AUTHORITY

**1979 S. State St.
Dover, DE 19901**

Minutes of April 14, 2022 Board Meeting

IN-ATTENDANCE:

Authority: Mitch Crane
Andy Strine
Richard Hrycyshyn
George Meldrum
William Dunn

Lorraine Hrycyshyn (DEMHRA Office Assistant)

Absent: Melissa Rhoads, Legal Counsel
Gregory Sutton, Executive Director
Patrick Malone

Guest: Dietmar Panzig – Southern Meadows

I. Call to Order:

Mr. Crane called the meeting to order at 11:00 a.m. This was a special meeting mainly to approve the applications for relocation assistance.

II. Approval of Financial Matters:

A. Approval of Legal Counsel and The Spanish Group Invoices:

- Tighe and Cottrell invoice for the month of February was \$4,030.35.
- A motion was made and seconded to approve the above invoice. The motion passed 5-0.

B. Approval of Other Invoices:

- The Spanish Group translation of documents for DEMHRA website was \$251.91.
- Jamie Sharp, Docket 03-2021, Canterbury Crossing, in the amount of \$8,340.00.
- Stipend for a hotel invoice for Timberlane residents Shelly Finlaw and Erika Graham for 7 nights to \$836.20.
- Stipend for hotel invoice for Timberlane Residents David and Patricia Ford for 11 nights for \$986.69.

A motion was made and seconded to approve the above invoices. The motion passed 5-0.

III. Applications for Relocation Assistance:

Applications for Approval – Pine Point Park:

John Cannon, 10 Pine Point Park, Millsboro, DE 19966

Single-wide non-relocation benefit in the amount of \$8,000 + \$200 (Appraisal Fee).
A motion was made and seconded to approve \$8,200. The motion passed 5-0.

Kendall Dorsey, 3 Pine Point Park, Millsboro, DE 19966

Single-wide non-relocation benefit in the amount of \$12,000 + \$200 (Appraisal Fee).
Mr. Dorsey owes \$17,654.63 in taxes to Sussex County. The payment will be made directly to Sussex County, per the consent form signed by Mr. Dorsey.
A motion was made and seconded to approve \$12,000 in non-relocation benefits to be paid to Sussex County. Anderson Appraisals Inc. will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Michael Quillen, 2 Pine Point Lane, Millsboro, DE 19966

Single-wide non-relocation benefit in the amount of \$12,000 + \$200 (Appraisal Fee).
A motion was made and seconded to approve \$12,000 in non-relocatable benefits.
Anderson Appraisals Inc. will be reimbursed \$200 for the appraisal.
The motion passed 5-0.

Edith Wilson, 6 Pine Point Lane, Millsboro, DE 19966

Abandonment payment for a single-wide in the amount of \$1,500.
A motion was made and seconded to approve \$1,500 in abandonment benefits. The motion passed 5-0.

Applications for Approval - Timberlane:

Alberto Ayala-Reza, 56 Sycamore Tree Circle, Newark, DE 19702

Single-wide non-relocation benefit in the amount of \$5,700 + \$200 (Appraisal Fee).
Reybold Homes paid the appraisal fee. A motion was made and seconded to approve \$5,700 in non-relocatable benefits. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Iuan Campuzano-Figueroa, 42 Saint John Drive, Newark, DE 19702

Single-wide non-relocation benefit in the amount of \$5,300 + \$200 (Appraisal Fee).
Reybold Homes Paid the appraisal fee. A motion was made and seconded to approve \$5,300 in non-relocatable benefits. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Deborah Day, 82 Willow Tree Lane, Newark, DE 19702

Single-wide non-relocation benefit in the amount of \$9,100 + \$200 (Appraisal Fee). Reybold Homes Paid the appraisal fee. A motion was made and seconded to approve \$9,100 in non-relocatable benefits. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Jose Duarte, 11 Holly Tree Circle, Newark DE 19702

Single-wide non-relocation benefit in the amount of \$5,100 + \$200 (Appraisal Fee). Mr. Duarte owes \$231.61 in taxes to Sussex County. It was noted that we would deduct the taxes from the initial amount, however, we do not have a consent form signed by Mr. Duarte giving permission to deduct the taxes from the initial application amount. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Linda McMinn, 101 Willow Tree Lane, Newark, DE 19702

Single-wide non-relocation benefit in the amount of \$6,600 + \$200 (Appraisal Fee). Reybold Homes paid the appraisal fee. Applicant owes \$3,369.03 in taxes and was to send verification the week of 4/15/22 and no longer than 4/22/22. A motion was made and seconded to approve \$6,600 in non-relocatable benefits on the condition the taxes will be paid. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Linda and Harry McMinn 68 Cypress Tree Circle, Newark, DE 19702

Abandonment payment for a single-wide in the amount of \$1,500. A motion was made and seconded to approve \$1,500 in abandonment benefits. The motion passed 5-0.

Ezra Moore and Alynthia Holland, 120 Sassafras Tree Circle, Newark, DE 19702

Single-wide non-relocation benefit in the amount of \$6,900 + \$200 (Appraisal Fee). Reybold Homes Paid the appraisal fee. A motion was made and seconded to approve \$6,900 in non-relocatable benefits. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

Jose Perez, 14 Holly Tree Circle, Newark, DE 19702

Single-wide non-relocation benefit in the amount of \$5,400 + \$200 (Appraisal Fee). Reybold Homes paid the appraisal fee. Applicant owes \$245.10 in taxes and Kevin R. was to send verification when he received the information the taxes were paid. A motion was made and seconded to approve \$5,400 in non-relocatable benefits on condition the taxes will be paid. Reybold Homes will be reimbursed \$200 for the appraisal. The motion passed 5-0.

John Semon, 150 Oak Tree Circle, Newark, DE 19702

Single-wide Relocatable benefit in the amount of \$12,000. Kevin Reinicke was to send mover's quote. A motion was made and seconded to approve benefits per the movers quote on or at \$12,000. The motion passed 5-0.

V. Next Meeting - Adjournment:

With nothing further to discuss, the meeting was adjourned at 11:28 a.m. The Board set the next meeting date as May 19, 2022 at 1:30 p.m. Attendance will be in-personal and via Zoom.

Respectfully submitted,

Gregg Sutton
Executive Director