

# **PUBLIC NOTICE**

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **May 11, 2023**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE

## **Agenda for Meeting May 11, 2023**

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting March 30, 2023
  - A. Review
  - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
  - A. Recent Financial Activity & Report (For Informational Purposes Only)
  - B. Approval of Invoices
- VII. Reports
  - A. Compliance Matters (Executive Director)
    - 1. Compliance Investigator Report
    - 2. Community Owner Registration Update
    - 3. Delinquent Parks Report
  - B. Arbitration (Update on Status of Open Dockets)
- VIII. Unfinished Business
  - A. Update on Parks for Sale
  - B. Update on Parks Going Through Change in Use
    - 1. Timberlane
    - 2. Lynch’s MHP
    - 3. Pine Haven
    - 4. Paradise Cove
  - C. Approval of Applications
    - 1. Timberlane
    - 2. Lynch’s
    - 3. Pine Haven
- IX. New Business
  - A. Qualifying Criteria for Relocation Benefits for R.V.’s (Mr. Strine’s Report)
  - B. Policies & Procedures (Internal) Update Executive Director Handbook
  - C. Discussion on whether or not to increase relocation benefits for moving to private property
  - D. Renewal of Public Officials Liability and Employment Practices Insurance (L&W Insurance)

X. Public Comments

XI. Executive Session

The Board may convene an Executive Session to discuss legal matters

XII. Next Meeting

XIII. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.