

PUBLIC NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **August 17, 2023**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE

Agenda for Meeting August 17, 2023

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting July 13, 2023
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certification Requests (July)
- VIII. Unfinished Business
 - A. Update on Parks for Sale
 - B. Update on Parks Going Through Change in Use
 - 1. Timberlane
 - 2. Lynch’s MHP
 - 3. Pine Haven
 - 4. Paradise Cove
 - C. Approval of Applications
 - 1. Timberlane
 - 2. Lynch’s
 - 3. Pine Haven
- IX. New Business
 - A. Policies & Procedures Update of Section 10 and Other Changes
 - 1. Procedure to Follow When There Are No Titles (Discuss)
 - 2. Change in Use – Two or More Tenants Paying Lot Rent to be Eligible (Discuss)

- B. Error in CPI-U Computation/Methodology (Discuss)
- C. Address Mixed Use Communities (Board's Opinion) – Add to Policies and Procedures (Discuss)
- D. FOIA Request
- E. Engagement Letter (Board Member Stipend)

X. Public Comments

XI. Executive Session

The Board may convene an Executive Session to discuss legal matters

XII. Next Meeting

XIII. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.