

PUBLIC NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **September 28, 2023**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE

Agenda for Meeting September 28, 2023

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting August 17, 2023
 - A. Review
 - B. Discussion and Approval
- III. Chair's Report
- IV. Executive Director's Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certification Requests (August)
- VIII. Unfinished Business
 - A. Update on Parks for Sale
 - B. Update on Parks Going Through Change in Use
 - 1. Timberlane – Status of Quarterly Updates
 - 2. Lynch's MHP
 - 3. Pine Haven - Status of Quarterly Updates
 - 4. Paradise Cove
 - C. Approval of Applications
 - 1. Timberlane
 - 2. Pine Haven
 - 3. Lynch's MHP
 - D. New Community Owner Orientation Update
- IX. New Business
 - A. Policies & Procedures Update
 - 1. Mixed Use Communities Assessment Fees – definition can be found in Program Intent, page 2 and in Part 5, page 12 of Organizational Regulations and Rules of Procedure
 - 2. Interim Housing for Tenants Being Relocated – this section was moved from Criteria of Landlord Benefits to Criteria of Tenant Benefits – new section - 2.3 Page 17

B. Consider Naming an Acting Chair During a Vacancy in the Position of DEMHRA Chair.

C. Consider Retaining the Departing Chair in the Consulting Role at \$200/hour.

D. FOIA Requests

1. Pine Ridge Park (Crystal Long)

2. Out of State Requests (Krager)

E. Change of Date to Send Annual Community Registration Letters

X. Public Comments

XI. Executive Session

The Board may Convene an Executive Session to Discuss Legal or Personnel Matters

XII. Next Meeting

XIII. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.

Public Notice (FINAL) Agenda, September 28, 2023