

PUBLIC NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **October 31, 2023**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE

Agenda for Meeting October 31, 2023

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting September 28, 2023
 - A. Review
 - B. Discussion and Approval
- III. Chair's Report
- IV. Executive Director's Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certification Requests (September)
- VIII. Unfinished Business
 - A. Update on Parks for Sale
 - B. Update on Parks Going Through Change in Use
 - 1. Timberlane – Status of Quarterly Updates
 - 2. Pine Haven - Status of Quarterly Updates
 - 3. Lynch's – Status of Quarterly Updates
 - C. Approval of Applications
 - 1. Timberlane
 - 2. Pine Haven
 - 3. Lynch's
 - D. New Community Owner Orientation Update
- IX. New Business
 - A. Policies & Procedures Update
 - 1. Article III – Executive Director
 - 2. Article IV – Assistant to the Executive Director
 - 3. Article IV (A) - DEMHRA Assistant
 - 4. Homeowner Attorney Fund

X. Public Comments

XI. Executive Session

The Board may Convene an Executive Session to Discuss Legal or Personnel Matters

XII. Next Meeting

XIII. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.