

# DELAWARE MANUFACTURED HOME RELOCATION AUTHORITY

## TENANT APPLICATION FOR RELOCATION ASSISTANCE

I hereby request assistance from the Delaware Manufactured Home Relocation Trust Fund as set forth in 25 Del. C §7042. By signing this form, I certify that I am a tenant as defined in 25 Del. C §7003(23) and that I have paid my share of the total Trust Fund assessment during the course of my tenancy. I understand that it is a class A misdemeanor for a tenant or a tenant's agent to file any notice, statement, or other document required hereunder for which is false or contains a material misstatement of fact.

\_\_\_\_\_  
(Signature of Tenant(s))

\_\_\_\_\_  
(Date)

TENANT NAME/S \_\_\_\_\_  
(Please Print)

PARK NAME \_\_\_\_\_

UNIT ADDRESS: \_\_\_\_\_  
Lot No.

CITY/STATE/ZIPCODE: \_\_\_\_\_

Mailing Address if different from where park is located:

\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ SINGLE-WIDE: \_\_\_\_\_ DOUBLE-WIDE \_\_\_\_\_

UNIT SIZE: \_\_\_\_\_ YEAR: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

**Please attach: (a) a copy of your title or a notarized document showing ownership; (b) a copy of the notice of termination or non-renewal of your rental agreement due to a change in use of land; (c) if you are seeking relocation expenses, you must submit a copy of your contract with a licensed moving or**

towing contractor for the moving expenses for your home; under the Act, the maximum benefit payable to a Tenant who elects to have his or her home moved is \$12,000 for a single section home or \$16,000, for a double-wide home (d) if your home has been declared by non-relocatable by a certified mover (a list of certified movers may be obtained by contacting the Authority), then you must obtain an appraisal by a certified manufactured home appraiser.

The maximum non-relocatable benefit a tenant is entitled to is \$12,000 for a single-wide and \$16,000 for a double-wide, or the appraised value of the home, whichever is lower. A list of qualified appraisers may be obtained by contacting the Authority.

The maximum allowable non-relocation benefit for a camper trailer/RV is \$3,000.00. An appraisal is not required

**Note 1: If a tenant elects to abandon his or her home the maximum benefit is \$3,000.00 for a manufactured home.**

Type of Benefits Applied For: (Check the Appropriate Benefit and Amount Requested)

- A. Relocation Expenses of Moving Home:
  - Single Section Home \_\_\_\_\_ \$ \_\_\_\_\_
  - Double Wide Home \_\_\_\_\_ \$ \_\_\_\_\_
- B. Abandonment Payment \_\_\_\_\_ \$ \_\_\_\_\_
- C. Non-Relocatable Home Payment \_\_\_\_\_ \$ \_\_\_\_\_

**This form must be completed, signed, and returned along with the required documents to:**

Delaware Manufactured Home Relocation Authority  
1979 S. State Street  
Dover, DE 19901

Revised: January 29, 2024