

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on June 20, 2024, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE.

Agenda for Meeting June 20, 2024

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting May 9, 2024
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Delinquent Parks Report
 - 3. Community Owner Annual Registration Update
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certification Requests (May)
- VIII. Unfinished Business
 - A. Update on Parks for Sale
 - B. Update on Parks Going Through Change in Use Update
 - 1. Timberlane
 - 2. Pine Haven
 - C. Approval of Applications:
 - 1. Timberlane
 - 2. Pine Haven
 - D. Audit Request for Proposals Have Been Sent to Blue Advantage Advisors and DE State Auditors
- IX. New Business
 - A. Renewal Request to DE Department of Finance to Replenish Board Member Stipend to be Sent in July
 - B. Review Projected Comparison Difference if tenant portion of trust fund assessment fees are reduced by \$1.00, and how it would impact the timeline of the Trust Fund reaching \$15,000,000

- C. Continue Discussion for Streamlining Operational Functions
- D. Falcidian Engagement Letter
- E. Replenish Operating Account/Check Disbursement Requests
- F. Lake Forest MHP – Owner Has a Number of Abandoned Homes Through No Fault of His Own. He Was Paying Into Trust Fund Until Abandoned. Can He Claim Demolition Benefits?

X. Public Comments

XI. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XII. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.