

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on November 14, 2024, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE.

Agenda for Meeting November 14, 2024

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting October 17, 2024
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports
 - A. Delinquent Parks Report
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certification Requests (October)
- VIII. Unfinished Business
 - A. Update on Parks for Sale
 - B. Update on Parks Going Through Change in Use
 - 1. Timberlane
 - 2. Pine Haven
 - 3. Lazy Pine Retreat
 - 4. Lakeland MHC
 - C. Approval of Applications:
 - 1. Timberlane
 - 2. Pine Haven
 - 3. Lazy Pine Retreat
 - 4. Lakeland MHC
 - D. Legislative Update
- IX. New Business
 - A. Board Members’ Recommendations for Changes to Chapter 70
 - B. Reappointments for Mr. Meldrum and Mr. Hycyshyn

- C. Policies & Procedures Update
 - 1. DEMHRA Must Notify Arbitrators When Arbitrations are Appealed
 - 2. Update H.R. Functions (What DEMHRA Accountant's Responsibilities Include)
- D. Wild Meadows HOA Letter to Wild Meadows MHP Regarding Rent Increase

X. Public Comments

XI. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XII. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.