

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on February 13, 2025, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE.

Agenda for Meeting February 13, 2025

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting January 16, 2025
 - A. Review
 - B. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports
 - A. Delinquent Parks Report
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certification Requests (January)
- VIII. Unfinished Business
 - A. Update on Parks for Sale
 - B. Update on Parks Going Through Change in Use
 1. Timberlane
 2. Pine Haven - CLOSED
 3. Lazy Pine Retreat
 4. Lakeland MHC
 5. Lake Forest
 - C. Approval of Applications:
 1. Timberlane
 2. Pine Haven - CLOSED
 3. Lazy Pine Retreat
 4. Lakeland MHC
 5. Lake Forest
 - D. Reconsider Trust Fund Payments to 1 Quarter Late as Opposed to 2 Quarters Late
 - E. Raise Trust Fund Account Cap
- IX. New Business
 - A. Lot Rent Assistance Program Procedures
 - B. FOIA Requests from William Kinnick (DMHOA)

X. Public Comments

XI. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XII. Next Meeting - Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.