

PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on August 28, 2025 commencing at 1:30 P.M. at 1979 S. State Street, Dover, DE.

Agenda for Meeting August 28, 2025

- I. Call to Order – 1:30 P.M.
- II. Minutes of Board Meeting July 24, 2025
 - A. Discussion and Approval
- III. Chair’s Report
- IV. Executive Director’s Report
- V. Legal Counsel’s Report
- VI. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Invoices
- VII. Reports:
 - A. Delinquent Parks Report
 - B. Arbitration (Update on Status of Open Dockets)
 - C. Rent Increase Certifications (July)
 - D. Update on Parks for Sale
 - E. Compliance Investigator Report
- VIII. Unfinished Business:
 - A. Update on Parks Going Through Change in Use
 - 1. Timberlane
 - 2. Lake Forest
 - 3. Lazy Pine Retreat
 - 4. Lakeland – Change of Use is Complete – Awaiting Demolitions
 - B. Lot Rent Assistance Program Update
 - 1. Board Sent Draft to review prior to being sent to all communities
 - 2. Notice to be sent to communities by October 2, 2025 for implementation no later than November 2, 2025
 - C. Re-appointment for Colonel Rogers Effective September 29, 2025
 - D. Raise the Relocation Benefit for Single and Double Wide Homes.
- IX. New Business:
 - A. Approval of Applications:
 - 1. Timberlane
 - 2. Lake Forest
 - 3. Lazy Pine Retreat
 - 4. Lakeland – Demolitions

- B. Notify Division of Revenue to Change MHR-Tax Form no later than December 1, 2025 to allow DEMHRA to post on our website and also allow ample time for landowners with rent increases effective January 1, 2026.
- C. Re-appointments for other Board Members

X. Public Comments:

XI. Executive Session

The Board, may discuss in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XI. Adjournment – Next Meeting:

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.